## Abstract

The workplace of my cooperative internship was Thai Nippon Rubber Industry Public Company Limited. It is a manufacture and distributor of condoms and lubricants under the company's trademarks, named, ONETOUCH™ and produce customized condoms and lubricants (OEM). The company has customers both domestically and internationally. I was at this cooperative internship for 16 weeks as an Assistant trainee at the Regulatory Affairs department. Therefore, I used my internship experience to write this report.

The report will show my internship responsibilities and duties in office of Thai Nippon Rubber Industry Public Company Limited. In the first month I received company training. I learned about the production of condoms and lubricants and how each department works in general including the meaning of condom terms, medical devices and the meaning of the word manufacture, including the word OEM, OBM, and I also learned to do labeling checklists, welcome auditors and help supervisors in audits. There were various registration documents including coordination with other departments. At the same time, I had a lot of pressure from work, the reason that was, labeling checklists and other tasks always had problems that I had to adapt and learn all the time.

I have tried to write my reports with simple sentences so that it may be understood easily. I hope my internship experience will be very useful to me for years to come.

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