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ABSTRACT

I am an undergraduate student in English for business communication, Faculty of Liberal Arts Sripatum University Chonburi Campus. I have completed my internship which lasted 16 weeks at Nifco (Thailand) Co., Ltd. The reason I chose an internship here was because I wanted to practice my English skill and I wanted to gain new experiences in purchasing and engineering experiences. And I wanted to know if I could work well under pressure or not. In this report, I collected my work experience from 13 January 2020 to 8 May 2020.

This report shows my job positions at Nifco (Thailand) Co., Ltd, including my job responsibilities, work experience throughout the internship period which can be very useful for everyone. This report shares my purchasing and engineering experiences. And I have developed my skills in purchasing, engineering and English. I hope that this report will be useful for those interested in English-related purchasing work, all readers, internship students and for everyone.

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