# ABSTRACT

I am an undergraduate student in English for Business Communication at the Faculty of Liberal Arts at Sripatum University, Chonburi Campus. I have completed internship in the duration of ten weeks at Hotel Amber Pattaya. It is located in the Banglamung area, Chonburi Province. The reason I chose to do my internship at Hotel Amber Pattaya was I want to work with a hotel in the future. I wanted to know how the hotel system works. Also, I had a good opportunity to improve my English skills: listening, speaking, reading and writing here. My position was Front office Department and Food & Beverage Department. In this report I have included my working experience during the period from January 13, 2020 to March 18, 2020.

The report will show my internship duties at Hotel Amber Pattaya. This report includes my responsibilities of training and which was very useful for internship for new interns and for everyone. This report shared my experience for using English language for conversation with foreigner guests with different English accents, and I developed my skill about sentences of vocabulary. I hope this report would help share about my workplace that look good as a place for everyone. I tried to write my reports with easy sentence to understand easily. I hope my experience of internship in this report would bring success.

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