Abstract

I have completed my internship for the duration of nineteen weeks at Chababaancham Resort Amphawa, located in Amphawa Floating Market in Samutsongkram. It is part of my Bachelor's Degree requirements. It is my first time to work real workplace with officer during the period from January 08, 2019 to May 10, 2019. During my internship I had a lot of responsibilities, obligations and problems while I worked as a receptionist. In this report I have mentioned what experience I have gained and problems that I faced.

The report will show my internship duties and other responsibilities taking place at Chababaancham Resort Amphawa. My responsibilities were greeting guests who stayed in the resort, checking in and checking out them, preparing breakfast, cleaning the room, and reserving rooms. I also ordered and served at the cafe.

I hope the experience gained during my internship recorded in this report would be useful to future interns who are interested in resort business.

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