Abstract

I completed the eighteen week internship at S.Kijchai Enterprise Public Company Limited located in Rayong near my house. It is part of my Bachelor's Degree requirement. For the first time I worked in a real workplace with the hotel during the period from **07** January **2018** to **10** May **2018.** During my internship, I had many responsibilities, obligations and problems while I worked as a trainee. In this report I talked about the experience I received and the problems I faced.

The report shows my internship duties and other responsibilities in the company. My responsibilities were preparing documents, invoices and product loading.

In this internship report, I explained my experiences and responsibilities with easy-to-understand sentences. I hope my internship experience in this report will bring success.

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