Abstract

I have completed my internship having the duration of eighteen weeks at Grand Centre Point Hotel Terminal 21, located in Bangkok Province which was near my house. It is a part of my Bachelor's Degree completion. It is my first time to work in a real workplace with Hotel during the period from 08 January, 2018 to 18 May, 2018. During my internship I had a lot of responsibilities, obligations and problems while I worked as a hotel processing receptionist and a guest's service. In this report I have mentioned what experiences I had gained and problems I faced.

The report will show my internship duties and other responsibilities in hotel of Grand Centre Point Hotel. My responsibilities were greeting and welcome guests to check in –check out in every day. Also I provide keys to them.

In this internship report I have described my experience and responsibilities with easy sentences to understand easily. I hope my experience of internship in this report would bring success.

SPU CHONBURI