Abstract

I have completed my internship for the duration of nineteen weeks at the King Pac Industrial, which is located in Nong Mai Dang Sub-district,Chonburi,Thailand. It is a part of my Bachelor's Degree requirement. It is my first time to work in a real workplace during the period from 08 January 2018 to 18 May 2018.

The reason why I chose to practice at this company was because it has a lot of interesting work. This company is the largest plastic industry in Asia.One of my main goals is to improve my English skills and working skills.I created an excel table, entered the data and the customer's trading price, sorted the customer's documents, checked the ordered list before sending it to the Production Department, made a report of all products sold to customers in one year, packed garbage bags and zip bags for containing our foods and bags for preserving our foods to send out abroad, worked with documents, printed and scanned the customers' order documents and did customers' exchange rate, added information about the number of goods ordered lists from customers and daily dollar rates.

I hope the experience gained during the internship reported in this report will be useful to future students who are interested in working in this business.

SPU CHONBURI