Abstract

I am a bachelor degree student. The reason I choose to do my internship at the DHL Supply Chain Thailandwas I wanted to benefit from the experience from this internship. One of my main goals was to improve my English skills, so I choose my internship here;my responsibilitieswere to help my supervisor and other staff in giving training to new employees,keeping documents and sending job applicants one by one to the interview room,calculating salaries from documents of attendance for (OT) of employees, managing documents about employees, joining the company's activities andattending HR conferences. In this internship report I have described my experiences during my internship period. The internship report contains an overview of the internship and the activities, task that I have worked on during my internship. In this report, I have also described and reflected my learning objects and personal goals that I have set during my internship period.

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