Abstract

This report is about my personal and professional experiences during my four-month Cooperative Education at Chonburi Immigration Office. I was assigned to work at different departments according to their need. I worked for the Investigation Department of Chonburi Immigration Office located in Pattaya as an operator and a service officer. My main responsibilities include giving information related to immigration issues to both Thai and foreigners such as visa issues and so on. As an intern, I had to act as an assistant to my supervisor and those superior to me. All duties and responsibilities have greatly benefited me well and allowed me to learn and gain experiences and skills not just the English Language but any information related to immigration matters.

SPU CHONBURI